

HONG KONG DIPLOMA OF SECONDARY EDUCATION EXAMINATION 2023

Application for Rechecking and Remarking (Applicable to Categories A & B subjects only)

This application form is designed to facilitate schools to collect the relevant information from their candidates who wish to apply for rechecking and remarking prior to inputting the application data into the Rechecking and Remarking System. Schools are **NOT** required to return this form to the HKEAA.

PLEASE STUDY THE HANDBOOK FOR CANDIDATES AND THE NOTES BELOW BEFORE COMPLETING THE FORM. Multiple applications for individual candidates will NOT be accepted. Schools can only submit one application for each candidate via the Rechecking and Remarking System online within the application period. **Candidates should pay attention to the online submission date by their school.** Once the application is submitted:

- **The system will issue an SMS notification* and an acknowledgement email to the candidate. The demand note will be attached to the email to be sent to the candidate's registered email address. Candidates should carefully check the application details (i.e. types of rechecking/remarking and the subject(s)/component(s) selected) printed on the demand note before settling the payment.** If the information is correct, candidates should settle the payment on or before the payment deadline[#] specified on the demand note.
- **If candidates do not receive the acknowledgement email after the online submission from school, candidates should contact their school or the HKEAA immediately.** Both the school and the HKEAA may assist to print the demand note for the candidates. The HKEAA will NOT accept any request for waiving the supplementary fee for late payment due to email failure or not having received the SMS notification (if applicable).
- **The rechecking/remarking procedures will be proceeded once the payment is settled. Any request for deletion or changes in the subject(s)/paper(s) concerned will NOT be accepted.**

*SMS notification is only applicable for those candidates providing SMS phone number in their registration of the HKDSE.

Name of Candidate _____ (in English) _____ (in Chinese)

Class _____ Class No. _____ Candidate No.

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Email Address _____ Phone No. _____

Important Note: The payment deadline[#] is set within 2 calendar days upon online submission via schools. Candidates should pay attention to the payment deadline as stipulated on his/her demand note and settle the application fees before the payment deadline. A supplementary fee of \$284 will be charged on late payment. Candidates must settle the application fee and supplementary fee on late payment by credit card, EPS, Octopus, Alipay, WeChat Pay or Faster Payment System (FPS) in person at the HKEAA Southorn Centre office (12/F, Southorn Centre, 130 Hennessy Road, Wan Chai) **on or before 5:30 pm on 27 July 2023.** Payment after 27 July 2023 will **NOT be accepted** and the rechecking/remarking application of the candidates concerned will be cancelled.

	Subject Name	Type (Please put a tick ✓ in the appropriate box to indicate your choice, OR you may put down the component / part of the subject in the appropriate area.)		
		Remarking (on subject basis)	Remarking (for component(s) / part / Speaking [®])	Rechecking
1	<input type="checkbox"/> Chinese Language	<input type="checkbox"/> All papers	<input type="checkbox"/> Paper 1 (閱讀能力) <input type="checkbox"/> Paper 2 (寫作能力) <input type="checkbox"/> Paper 3 (聆聽及綜合能力考核)	<input type="checkbox"/>
2	<input type="checkbox"/> English Language	<input type="checkbox"/> All papers (except Paper 4 Speaking)	<input type="checkbox"/> Paper 1 (Reading) <input type="checkbox"/> Paper 2 (Writing) <input type="checkbox"/> Paper 3 (Listening & Integrated Skills) <input type="checkbox"/> Paper 4 (Speaking)	<input type="checkbox"/>
3			<input type="checkbox"/>	<input type="checkbox"/>
4			<input type="checkbox"/>	<input type="checkbox"/>
5			<input type="checkbox"/>	<input type="checkbox"/>
6			<input type="checkbox"/>	<input type="checkbox"/>

[®] Remarking of English Language on a subject basis includes written papers only but **excludes Paper 4 Speaking component.** Remarking of Paper 4 Speaking component must be indicated separately under the column of component.

Signature of Candidate: _____ **Date:** _____

Notes:

- (1) [#] If the deadline for payment falls on a Saturday or Sunday, it will be automatically deferred to the next Monday.
- (2) Application must be submitted through schools. School candidates should abide by the closing date for receiving applications set by their own schools. Application made after 24 July 2023 will be subject to the approval of the HKEAA and payment of supplementary fee (Late application period is from 25 July to 26 July 2023).
- (3) Candidates may apply for rechecking and/or remarking for up to a total of 4 subjects. An application for one or more components/parts of a subject is counted as one subject. Please refer to Section F of the 'Handbook for Candidates' for details.
- (4) Requests for rechecking and/or remarking for more than 4 subjects will only be considered if there are extenuating circumstances and are supported by documentary evidence(s). Such requests must be submitted within the application period for Rechecking and Remarking (i.e. from 19 July to 24 July 2023, Saturday and Sunday will be excluded).