



Pope Paul VI College

Annual School Plan

School Year 2024-2025

SCHOOL VISION AND MISSION

Pope Paul VI College, established in 1969, is a Catholic EMI subsidized secondary school for girls. Its sponsoring body is the Missionary Sisters of the Immaculate (P.I.M.E. Sisters).

Our school aims to develop the full potential of the students by means of an integrated education based on Christian values, especially universal love and service. We help our students to acquire knowledge and skills, learn to think critically and independently and live a meaningful life so that they can make their contribution to society and the world as responsible individuals.

Our school motto is “**Love and Service**”.

MAJOR CONCERNS FOR 2024-2025

1. Promoting students' motivation through positive feedback and recognition

透過正面的回饋和表揚來推動學生的積極性

2. Developing students' time management skills

培養學生時間管理技能

Major Concern 1: Promoting students’ motivation through positive feedback and recognition

Briefly list the feedback and follow-up actions from the previous school year:

- The school will provide additional resources for students to build confidence and leadership skills needed for peer-teaching activities
- Teachers will encourage student participation in recognition programs and platforms like morning assemblies to celebrate achievements
- The school will introduce more reading activities across subjects to support students in developing independent learning habits

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
Create a learning environment that encourages motivation and enthusiasm for learning	Implement peer-teaching programs such as “PPVIC SpeakUp” that encourages students to support each other, fostering a collaborative learning environment	<ul style="list-style-type: none"> - Over 60% of students agree that peer teaching helps them gain recognition and confidence - Teachers report a collaborative learning atmosphere with active student engagement 	Student and Teacher Surveys Teacher Observations	Whole Year	Heads of all KLAs ECA Section Head L&T Committee Head	Reservation of SAC and PA system Coordination of lunch time events
	Showcases students' achievements in various platforms in School 55th Anniversary Open Day, Musical and Science Week	<ul style="list-style-type: none"> - 70% of students feel a sense of pride and accomplishment after presenting their work - Over 70% of teachers agree that showcased works are of high standard and reflect in-depth understanding of topics - Students report increased confidence and motivation after presenting their work 	Focus group interviews Student Participation Data Event Feedback Forms		Heads of AE KLA, SE KLA, TE KLA Publicity Committee Head	Event decoration material Social media management tool E-learning tools
	Provide extension on academic subjects to let students explore more interest from the subject knowledge	<ul style="list-style-type: none"> - Students show increased curiosity and willingness - Students engage in deeper discussions and show interest in pursuing advanced topics 	APASO III analysis Stakeholder Survey		Heads of ELE KLA, CSD, SE KLA and TE KLA	Fees for external competitions Reference books and online materials

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
Foster a praising school culture where achievements at all levels are recognized and celebrated	Design appreciation cards to recognize students' efforts in participating in different activities	<ul style="list-style-type: none"> - Over 70% of students feel appreciated and supported - Over 70% of parents express satisfaction with school's recognition practices 	Student and Teacher Surveys Teacher Observations	Whole Year	Counselling Team Head PTA Head	Budget for appreciation cards
	Implement student award scheme to praise students' good behaviors	<ul style="list-style-type: none"> - Increase in positive behaviors reported by class teachers 	Focus group interviews		Values Education Committee Head	Budget for student rewards
	Encourage teachers to provide positive feedback and recognition during lessons and extracurricular activities	<ul style="list-style-type: none"> - Teachers agree that their awareness of providing positive feedback has increased. 	Student Participation Data Event Feedback Forms		Staff Development Committee Head	Professional development workshops
	Organize more student-led opportunities in school events such as Admission Talk, Staff Development and Parents' Day to highlight student accomplishments and foster a culture of praise	<ul style="list-style-type: none"> - Over 70% of students and teachers agree that highlighting student accomplishments enhances motivation - Positive feedback from students and teachers 	APASO III analysis Stakeholder Survey		Publicity Committee Head Discipline Committee	Award certificates for students

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
Promote more reading opportunities for students	Implement more 'Drop Everything and Read' (DEAR) time to read a broad variety of English books covering different subjects	<ul style="list-style-type: none"> - Students show enjoyment in reading activities during DEAR time - Teachers observe improved engagement and participation during reading sessions 	<p>Teacher and student feedback</p> <p>Student reading logs</p>	Whole Year	<p>Heads of all KLAs</p> <p>Learning and Teaching Committee Head</p>	<p>Reading materials</p> <p>Logbooks for reading records</p>
	Integrate reading elements into the curriculum	<ul style="list-style-type: none"> - Teachers integrate subject-specific reading materials into lessons. - Students demonstrate improved literacy and better understanding of interdisciplinary topics 	<p>Teacher observations</p> <p>Stakeholder Survey</p>			

Major Concern 2: Developing students' time management skills

Briefly list the feedback and follow-up actions from the previous school year:

- The school will help students develop effective time management strategies and prioritize tasks.
- Students will be encouraged to participate in self-directed learning by setting personal goals and tracking their progress through regular reflection sessions.
- The school will implement structured activities such as study groups and peer mentoring to support students in balancing their academic and extracurricular commitments effectively

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
Equip students with the skills and tools to manage their time effectively	Conduct student workshops during SDL lessons on time management techniques to help students master these techniques	<ul style="list-style-type: none"> - Students demonstrate skills in seeking help when they encountered learning difficulties - Teachers report improvement in student time management abilities 	Student self-evaluation surveys Teacher observations	1st term	Learning and Teaching Committee Head	/
	Implement S.1 after-school sessions to complete homework and other tasks	<ul style="list-style-type: none"> - Significant improvement in S.1 late assignment records 	Focus Group Interview			After-school sessions
	Educate students time management on iPads and provide strategies to reduce screen time	<ul style="list-style-type: none"> - Over 70% of students agrees that they have a better understanding in strategies to reduce screen time 	Class teacher feedback	Whole Year	Discipline Committee Head	Media Literacy Talk
	Revise the BYOD policy to prioritize educational use and minimize distractions	<ul style="list-style-type: none"> - 10% reduction in the number of violations of the BYOD policy 	Review of DC records and late assignment records			/
	Implement awards schemes to encourage students to improve their time management skills in punctuality	<ul style="list-style-type: none"> - 10% reduction in the number of late records 	APASO III analysis			Budget for awards

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
Cultivate a sense of connectedness	Organize more house activities and class activities to encourage teamwork spirit	<ul style="list-style-type: none"> - Over 70% of students feel more connected with their peers - Over 70% of teachers report improved teamwork among students 	Teachers' feedback School-based surveys Event feedback form APASO III analysis Stakeholder Survey Post-trip student sharing Alumni feedback surveys	Whole Year	ECA Section Head Advisors of SA VP II	Budget for activities
	Introduce a daily closing activity consisting of the 'Glory Be' prayer followed by a High-Five clapping activity to promote unity spirit	<ul style="list-style-type: none"> - Over 80% of students report feeling more united and positive - Teachers observe an improvement in students' enthusiasm and sense of belongings 			Religious Team Head VP III	Coordination in the PA system
	Empower student leaders to develop their sense of belonging and leadership	<ul style="list-style-type: none"> - Positive feedback from event attendees about student leaders' engagement 			Publicity Committee Head National Education Team Head	Leadership training camp
	Organize overseas study trips, (such as the mainland cultural trip, iGEM Trip and the Tokyo Maker Faire) to enhance students' global perspectives and foster cross-cultural connections	<ul style="list-style-type: none"> - Positive feedback from participants regarding the educational value and personal connections made 			Heads of SEKLA and TEKLA VP I	Budget for trip organization
	Enhance alumni engagement through initiatives such as the creation of a School History Gallery and involving alumni in after-school tutorial sessions and careers mentorship programme	<ul style="list-style-type: none"> - Over 70% of students report benefiting from alumni participation in tutorials and career sessions - Alumni feedback indicates increased connection to the school 			Careers Section Head VP III	/

Targets	Strategies	Success Criteria	Methods of Evaluation	Time Scale	People in charge	Resources Required
Encourage students to develop and maintain healthy physical and mental habits	Launch healthy eating campaigns, sleep hygiene workshops, and fitness challenges to encourage healthy habits	<ul style="list-style-type: none"> - Over 70% of students report improved awareness of healthy habits. - Teachers observe increased participation in health-related activities by at least 60% of students 	Teachers' feedback School-based surveys APASO III analysis Stakeholder Survey	Whole Year	Health Promotion Team Head Discipline Committee Head	Health-related workshops and seminars
	Create award schemes where students earn points for healthy behaviors that are redeemable for rewards	<ul style="list-style-type: none"> - Over 65% of students show increased participation in healthy behavior initiatives - Positive feedback from 70% of students about the reward system 			Health Promotion Team Head Discipline Committee Head	Budget for rewards
	Promote more physical exercise such as organizing recess and lunch exercises and providing suitable sports equipment for students use	<ul style="list-style-type: none"> - Over 70% of students report increased physical activity during school hours - Teachers observe improved student energy and focus during class 			Health Promotion Team Head Head of PE KLA	Budget for sports equipment, organizational support for activities
	Introduce a moment of silence in different occasions (such as following each assembly) to calm their minds and promote mental well-being	<ul style="list-style-type: none"> - Over 75% of students report feeling more relaxed and mentally focused this year - Teachers observe improved student behavior and attentiveness 			Discipline Committee	/

Plan on Use of Capacity Enhancement Grant
2024-25 School Year

Means by which teachers have been consulted: Subject Panel Meetings and Staff Meetings, plans proposed by Subject Panel Chairpersons

No. of operating classes: 24

Task Area	Strategies/Tasks	Benefits Anticipated	Time Scale	Budget	Evaluation Strategies	People
Curriculum development and coping with diverse learning needs of students	<ul style="list-style-type: none"> • To employ a full-time Teaching Assistant (TA) for Careers Section (CS) and Extra-curricular Activities Section (ECA) to: <ul style="list-style-type: none"> ○ Assist the clerical work related to CS and ECA activities ○ Go on outings with students for learning activities 	<ul style="list-style-type: none"> • Teachers can be relieved from some of their workload and can concentrate on developing effective learning and teaching strategies to enhance learning and teaching 	From 1-9-2024 to 31-8-2025	\$220,000	Evaluation by CS and ECA that the relevant strategies have: <ul style="list-style-type: none"> • Relieved teachers' workload so that teachers can concentrate on improving learning and teaching strategies • Offer support in clerical work 	Ms. Winnie Cheung (Careers Section Mistress) Ms. Stella Chan (ECA Section Mistress)